Loren Henke called the annual board meeting of the Center/Stanton School Board to order at 7:00 p.m. on July 20, 2017. Roll call was taken and board members present in addition to Chairman Henke were Cassandra DuMond and Richard Schmidt. Administrator present was Superintendent Tracy Peterson. Also present was Business Manager Jacob Erhardt and BHG representative Annette Tait.

**Set Agenda:** No additions.

**Approval of Minutes:** Schmidt moved to approve the June 11th meeting minutes, June 19th meeting minutes, and the June 28th meeting minutes. DuMond seconded the motion. All in favor. M/C. (Motion Carried)

**Financial Reports:** Monthly Financial Reports consisting of the General Fund, Activity Fund, Building Fund, Hot Lunch Fund and June payroll totals were presented to the Board. DuMond moved to accept the financial report (consent agenda) until audited. Schmidt seconded the motion. All in favor. M/C.

**Annual Financial Report:** Erhardt explained the annual financial report for 2016-2017 fiscal year that will be submitted to the Department of Public Instruction. Erhardt went over and showed total general fund revenue being $3.396 million and total general fund expenses being $3.696 million for a $299,547.55 general fund deficit over into the 2016-2017 fiscal year. Schmidt moved to approve the 2016-2017 annual financial report. DuMond seconded motion. All in favor. M/C.

**Bills:** Schmidt moved to approve payment of the following bills as presented: 412-PRAXAIR DISTRIBUTION INC 190.42; ACADEMIC PLANNERS PLUS 298.75; ADVANCED BUSINESS METHODS 104.00; BARCLAY SCHOOL SUPPLIES 318.96; BHG INC 710.16; BSN SPORTS 676.14; CITY OF CENTER 432.79; COLE PAPERS INC 27.04; CCC OF NY 258.75; CONNECTING POINT 1,186.00; CORNER EXPRESS 58.86; CURRICULUM ASSOCIATES 49.56; DAVE’S SALES & SERVICE 498.40; DECKER EQUIPMENT 729.09; EDSYSTEMS INC 68.50; GERRELLS SPORTS CENTER INC 1,728.60; HARLOWS BUS SALES INC 172.85; Houghton Mifflin 1,508.97; JACOBSEN MUSIC INC 713.00; KENMARE PUBLIC SCHOOLS 9,500.00; LENNICK, LESLIE 80.00; MANDAN PLUMBING & HEATING INC 217.89; MCGRAW HILL SCHOOL EDUCATION LLC 1,026.59; MENARDS 3,283.32; MERCER COUNTY TREASURER 27.59; MILLENIUM EXPRESS 12.96; MREC 30.00; MONTANA DAKOTA UTILITIES CO 2,260.57; MUSIC IN MOTION 278.51; ND ATTORNEY GENERAL 80.00; ND EDUCATORS SERVICE COOPERATIVE 1,960.00; ND INSURANCE DEPT. 3,759.92; NDDPI MATH SUMMER INSTITUTE 155.00; NDSBA POLICY SERVICES 250.00; NDSBA 3,313.97; NETWORK CENTER INC 350.00; NORTHERN TROPHY INC 728.00; ORIENTAL TRADING COMPANY INC 89.90; PEARSON EDUCATION 616.15; PETERSON, PEGGY 300.00; PHYNE PHOTOGRAPHY 360.00; REALLY GOOD STUFF INC 397.53; ROBERT GIBB & SONS INC 98.00; ROUGHRIDER ELECTRIC COOPERATIVE 34.28; RSCCHOOL TODAY 250.00; SAM’S CLUB 45.00; SANFORD HEALTH 106.00; SCHMIDT RENAE 290.00; SCHOOL SPECIALTY INC 8,724.85; SECURITY FIRST AGENCY OF ND 2,174.00; SECURITY FIRST BANK OF ND-VISA 1,821.36; SPALDING EDUCATION INTERNATIONAL 71.01; SPRINKLERS SUPPLY STORE 37.38; STATE HISTORICAL SOCIETY OF ND 627.30; STEINS INC 6,094.00; STS EDUCATION 21,390.00; SUPREME SCHOOL SUPPLY CO 380.71; TROY, HEATHER 45.00; VITEK, KEITH 402.73; VOYAGER SOPRIS LEARNING 485.21; WAGEN WHEEL LUMBER 76.76; WENGER 1,377.00; WEX BANK 459.83; WILKENS, ADELINE 80.00; WORKFORCE SAFETY & INSURANCE 3,928.20; WRT 598.80. **General Fund Total: 88,446.16.** BADLANDS ENVIRONMENTAL CONSULTANTS 5,315.00; CENTER STAGE CURTAIN CO 2,300.00; DAKOTA FENCE 6,829.00; FRIED’S FLOORING INC 19,682.00; HALDEMAN-HOMME INC 12,950.00; NETWORK CENTER INC 24,760.24; SLETTEN EXCAVATING INC 36,683.00. **Building Fund Total: 108,519.24.** DuMond seconded the motion. All in favor. M/C.

Administrative Reports:

**Superintendent’s Report:** Mr. Peterson gave an Update on Maintenance/Projects; and BCI Meeting.

**New Business:**
A. Board Officers. Business Manager Erhardt assumed the duties of the Chair for the purpose of electing the Board President for the 2017-2018 year. Schmidt nominated Henke. Schmidt then moved that nominations cease, DuMond seconded the motion. All in favor. Motion carried (M/C). All voted in favor of Loren Henke becoming President.

Newly elected Board President Loren Henke assumed the duties of the Chair.

DuMond nominated Richard Schmidt for Board Vice President. Henke seconded the nomination. Having no other nominations, all voted in favor of Richard Schmidt as Vice President.

B. Assign Portfolios. Schmidt made a motion to table assigning portfolios until the August meeting. DuMond seconded the motion. All in favor. M/C.

C. Designate Bank and Newspapers. DuMond moved to designate Security First Bank of North Dakota as the official bank for the 2017-2018 year and the Center Republican & Hazen Star as the official newspapers of the district. Schmidt seconded the motion. All in favor. M/C.

D. Select Date/Time of Regular Meetings. Schmidt moved to table the date and time of board meetings until the August meeting. DuMond seconded the motion. All in favor. M/C.

E. Advertise Bids. Schmidt moved to advertise for bids for coal, coal hauling, gas, and diesel fuel. DuMond seconded the motion. Bids deadline is set for August 8th at 4:00 p.m., and are to be received in the Business Manager’s office so they can be opened at the August meeting. All in favor. M/C.

F. Budget/Finance:
   a. Fees.
      • Lunch. No changes.
      • Athletic. Pay to play: Junior High - $40.00, High School - $50.00, Max per family $250.00
      • Sub Pay. No changes.
      • Preschool Tuition. No changes.
      • Driver Ed. Drivers Ed fee - $150.00
         Schmidt made a motion to approve the fee changes as presented. DuMond seconded the motion. All in favor. M/C.

G. Extra-Curricular Positions. Mr. Peterson recommended the hiring of Emily Fox as the Junior High Volleyball coach and Brian Alderin as the Assistant Football coach. Schmidt made a motion to hire Emily Fox as the Junior High Volleyball coach and Brian Alderin as the Assistant Football Coach. DuMond seconded the motion. All in favor. M/C.

H. Windows. Mr. Peterson presented a bid from C&H Glass Company for removing and replacing windows on the NW classrooms/library and in the Computer lab for a total of $29,343.00. Schmidt made a motion to have C&H Glass Company quote. DuMond seconded the motion. All in favor. M/C.

Meeting Dates.
   Building/Grounds/Transportation Meeting – July 31, 2017 at 7:00 a.m. CT
   Extra-Curricular Meeting – August 8, 2017 at 6:00 p.m. CT
   Regular Board Meeting – August 8, 2017 at 7:00 p.m. CT

DuMond moved to adjourn the meeting. Schmidt seconded the motion. All in favor. M/C. Meeting adjourned at 7:58 p.m. CT.

These published proceedings are subject to review and revision by the Board.

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Jacob Erhardt, Business Manager